Tech Tip #23: Lose your Local Cabinet in 2020DOC?

If you lose your Local Cabinet in 2020DOC, here is how to get it back.
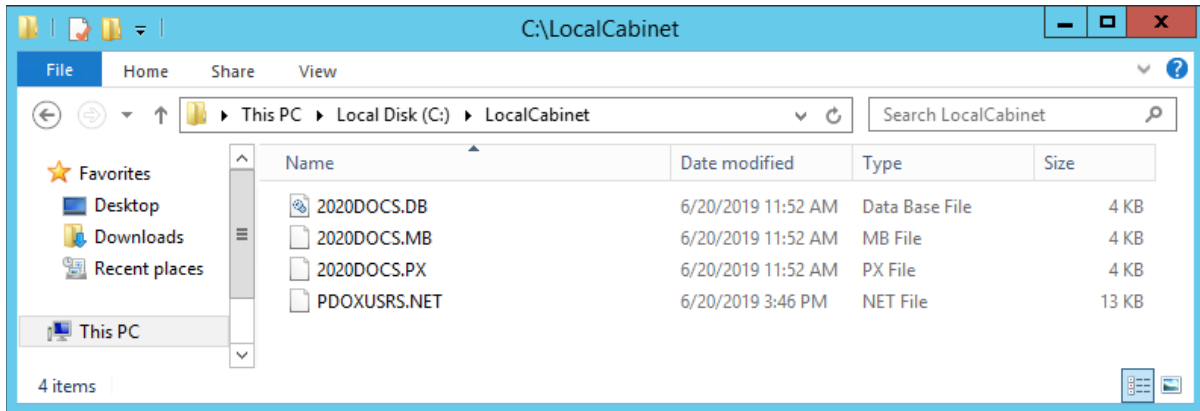
- On a PC that has 2020DOC installed and working properly, navigate to:

  C:\LocalCabinet **or**

  C:\Program Files (x86)\DocLogic\2020DOC\LocalCabinet

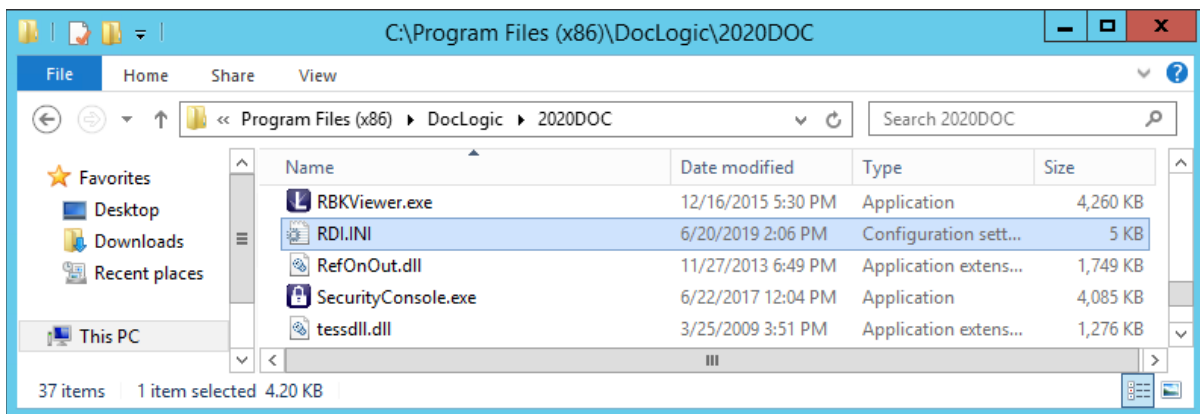 (path may vary depending upon on your institutions setup)

- Copy the folder named LocalCabinet
- Paste this into the same location on the PC where the LocalCabinet has been lost
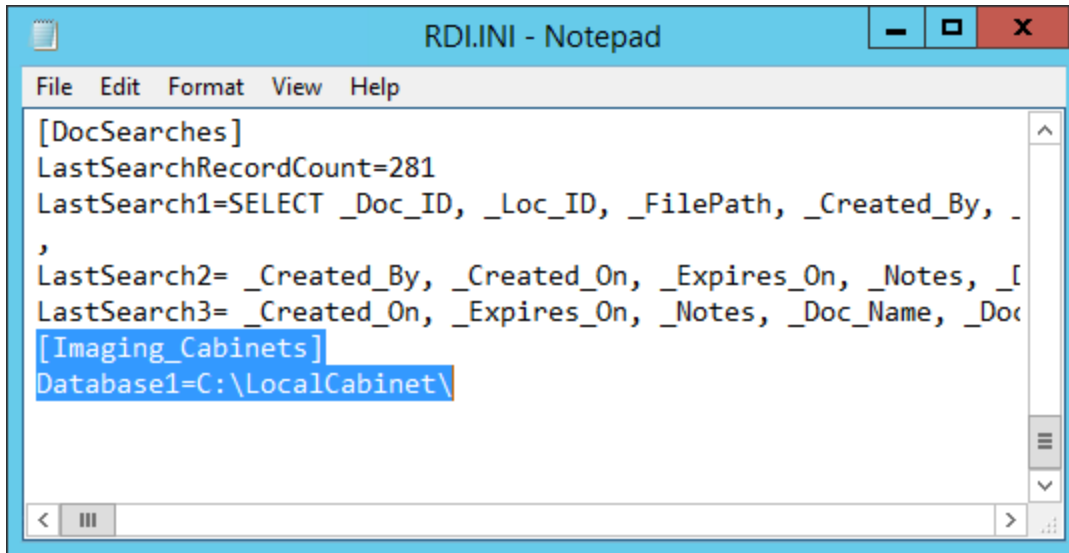
- Verify that the following settings exist in the 2020DOC RDI.ini located in:

  C:\ProgramFiles (x86)\Doclogic\2020DOC

  (path may vary depending on your institutions setup)

- Look for a section named [Imaging_Cabinets]. If there isn't one, add it and the Database items - see example below

RDI.INI - Notepad

File   Edit   Format   View   Help

```
[DocSearches]
LastSearchRecordCount=281
LastSearch1=SELECT _Doc_ID, _Loc_ID, _FilePath, _Created_By, _
,
LastSearch2= _Created_By, _Created_On, _Expires_On, _Notes, _[
LastSearch3= _Created_On, _Expires_On, _Notes, _Doc_Name, _Doc
[Imaging_Cabinets]
Database1=C:\LocalCabinet\
```

Once this is completed, re-start 2020DOC and your Local Cabinet will be back!

Note: this process is the same for a new install of DOC.

Tech Tip Contributor
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